

**RESOLUTION R-2-2026**

Amended 1.27.26

**TOWNSHIP OF CHARTIERS**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF CHARTIERS, WASHINGTON COUNTY, PENNSYLVANIA ESTABLISHING AND RE-ESTABLISHING VARIOUS FEES, COSTS, CHARGES AND EXPENSES PURSUANT TO THE ORDINANCES OF THE TOWNSHIP OF CHARTIERS.**

WHEREAS, Ordinances of the Township of Chartiers call for the payment of various fees, costs, charges and expenses to be borne by the Applicant and/or Petitioner; and

WHEREAS, the Township of Chartiers wishes to adopt a Resolution to ESTABLISHING VARIOUS FEES, COSTS, CHARGES AND EXPENSES PURSUANT TO THE EXISTENT ORDINANCE OF THE TOWNSHIP OF CHARTIES; AND

WHEREAS, the Board of Supervisors deems it necessary and expedient to revise this Resolution on an annual basis to affix certain fees, costs, charges and expenses at the most current level.

NOW THEREFORE, be it resolved and it is hereby resolved as follows:

**FIRST:**

**Sanitary Sewer:**

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|----|--|--------------------------|
| a. | Review Fee:  | (Township Engineer Rate) |
| b. | Township Inspection Fee:   | \$ 75.00                 |
| c. | Township Tap In Fee:   | \$3,200.00               |
| d. | Chartiers Township / WEWJA Area Tap Fee:                           | \$1,650.00               |
| e. | Chartiers Township Route 18 Sewer Tap Fee:                         | \$1,750.00               |
| f. | Chartiers Township Midland Tap Fee                                 | \$2,300.00               |
|    | <i>(includes CHJA tap in fee that was prepaid by the Township)</i> |                          |
| g. | Dye Test:  | \$ 125.00                |
|    | Cancellation less than 24 hours in advance:                        | \$ 25.00                 |
|    | Water truck  | \$ 25.00                 |
| h. | Sanitary Sewer/ Septic Sewer Planning Module                       | \$ 100.00                |

**SECOND:**

**Building Permit Fees:**

- |    |                            |  |
|----|----------------------------|--|
| a. | Residential                |  |
|    | 1. New Construction:       | \$ 0.54 per square foot, \$660 minimum |
|    | 2. Additions               | \$ 0.78 per square foot, \$510 minimum |
|    | 3. Repairs and Alterations | 1.7% of estimated construction cost    |
|    |                            | \$140 minimum                          |
|    | 4. Manufactured home       | \$ 0.42 per square foot, \$420 minimum |

- b. Commercial Construction:
  - 1. New Construction \$ 0.66 per square foot, \$900 Minimum
  - 2. Additions \$ 0.84 per square foot, \$660 minimum
  - 3. Repairs and alterations \$ 2% construction cost, \$510 minimum
- d. UCC Compliance Fee: \$ 4.50
- f. Demolition Permits
  - 1. Residential \$ 125
  - 2. Non-Residential \$ 2% of Demolition Estimate, \$125 min.
- g. Swimming Pool Permits:
  - 1. Above Ground \$ 180
  - 2. In Ground \$ 500
- h. Electrical Permits \$180 Rates established by inspector per service
- i. Telecommunications Facilities
  - a. Tower-based WCF \$2,500.00
  - b. Non-Tower-based WCF \$1,000.00
  - c. Small WCF (new wireless support structure)\$ 1,000.00
  - d. Small WCF (Co-located)
    - i. Up to five (5) small WCFs \$500.00
    - ii. Additional small WCFs over 5 \$100.00 ea

THIRD: Grading Permits

- a. All excavation / grading done within the Township, other than for a single family dwelling or garage, shall be assessed \$25.00 plus fees determined by the number of cubic yards in accordance with the following schedule:

UP TO 1,000	\$ 80	30,001-40,000	\$885
1,000-5,000	\$ 230	40,001-50,000	\$1,070
5,001-10,000	\$ 355	50,001-100,000	\$1,565
10,001-20,000	\$ 540	100,001-150,000	\$2,035
20,001-30,000	\$ 725	15,001-200,000	\$2,510
OVER 200,000	\$2,510+\$65/10,000 YARDS		

- b. In addition to the permit fees above, each excavation permit shall also require a \$500.00 escrow deposit to cover professional review fees, of which any remaining balance is refunded.

FOURTH: Licenses and Permits:

- a. Occupancy Permits:
  - Residential Rental - \$ 10.00
  - Residential \$ 50.00
  - Commercial/Industrial - \$100.00
  - Home Business Permits - \$ 50.00
- b. Hauling Permits - \$ 10.00 Per Year
- c. Mechanical Device Fee - \$100.00

- d. Poker machines \$500.00
- e. Driveway Permits –
  - Residential: \$ 35.00
  - Commercial \$ 70.00
- f. Landlord Tenant Registration \$ 10.00
- g. Solicitation Permit \$ 50.00
- h. Burning Permit \$ 50.00
- i. Agricultural Use Burning Permit: \$ 20.00
- j. Late Permit fee (all permits, zoning, building etc.) 10% over cost of permit

FIFTH: Subdivision and Land Development Fee and Deposit

- a. Residential Use:
  - i. Minor Subdivision (6 Lots or Less): \$ 50.00
  - ii. Subdivision (More Than 6 Lots): \$100.00 (Plus \$10.00 per Lot)
  - iii. Land Development \$250.00
- b. Agriculture Use:
  - i. All Subdivisions: \$100.00 (plus \$10.00 per Lot)
  - ii. Land Development: \$100.00
- c. Industrial:
  - i. All Subdivisions: \$100.00 (Plus \$25.00 per Lot)
  - ii. Minor Land Development: \$250.00
  - iii. Land Development: \$500.00
- d. Commercial:
  - i. All Subdivisions: \$100.00 (Plus \$25.00 per Lot)
  - ii. Minor Land Development: \$250.00
  - iii. Land Development: \$500.00
- e. Subdivisions with a land development shall submit both fees.
- f. There is no fee for a sketch plan review.
- g. Shade Tree Fee in lieu \$300.00
- h. In addition to the above permit fees the following escrow deposits are required to cover professional review fees at the time of application. Upon final approval, any remaining balance shall be refunded to the applicant after a reasonable time when it has been determined that there are no outstanding charges:

<u>Application</u>	<u>Required Escrow Deposit</u>
Sketch Plan/Advisory Review:	\$ 200.00
Minor Subdivision:	\$ 500.00
Subdivision:	\$1,000.00
Minor Land Development:	\$1,000.00
Land Development:	\$1,500.00

\*Subdivisions with a land development shall submit both escrow deposits.

SIXTH: Zoning

- a. Zoning Hearing Board \$500.00 or actual expenses incurred, whichever is greater

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|----|------------------------|--|
| b. | Rezoning/Zoning Change | \$500.00 or actual expenses incurred, whichever is greater |
|    | Conditional Use        | \$300.00   |
| c. | Zoning Certificate:    | \$ 50.00   |
| d. | Zoning Permit:         | \$ 25.00   |

SEVENTH: Sign Permits

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|----|----------------------|----------|
| a. | 0 to 25 square feet  | \$ 25.00 |
| b. | 25 to 99 square feet | \$ 50.00 |
| c. | 100 square feet +    | \$100.00 |
| d. | Billboards           | \$400.00 |

EIGHTH: Road Opening Permits

Any drilling, excavating or cutting of any Township streets, alley or public areas within Township Right of Way shall be assessed as follows:

- a. \$150.00 permit fee
- b. Drilling any number of holes will be \$100.00
- c. Any road that has been paved within the last seven (7) years shall be bored or repaved in accordance with the Streets and Sidewalks Ordinance 300.
- d. In addition to permit fees above for utility or commercial road opening permits in excess of 100 ft shall also require a \$1,000 escrow deposit to cover professional inspection fees of which any remaining balance is refunded.
- e. Annual permits fees for utility work are as follows:
  - a. \$1,000 permit fee (January 1 to December 31<sup>st</sup>)
  - b. \$1,000 escrow fee
  - c. Performance bond and maintenance bond as determined by the Township at time of application and in accordance the Ordinance 300 Streets and Sidewalks.

NINTH: Publications and Maps

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|----|--|------------------|
| a. | Zoning Ordinance                           | \$25.00          |
| b. | Subdivision and Land Development Ordinance | \$25.00          |
| c. | Zoning Map                                 | \$25.00          |
| d. | Township Map                               | \$ 2.50          |
| e. | Comprehensive Plan                         | \$25.00          |
| f. | Copies                                     | \$ 0.25 per page |

TENTH: Special Services

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|----|-------------------------------|--------------------|
| a. | Lien Letters                  |                    |
|    | First parcel                  | \$30.00            |
|    | Additional parcels            | \$15.00 each       |
| b. | Recycling Containers with Lid | \$25.00            |
| c. | Recycling Container Lid       | \$ 5.00            |
| d. | Police Reports                | \$15.00 per report |
| e. | Police Services               | \$81.00 per hour   |
| f. | Extra Leaf Bags (5 free)      | \$ 0.75 per bag    |
| g. | Tax Certification             | \$30.00            |
| h. | Tax Bill Duplicate            | \$ 5.00            |

ELEVENTH: Rentals

- a. Municipal Building Meeting Room
  - a. No Set up .....\$ 25.00
  - b. Special Set up.....\$ 50.00
- b. Pavilions
  - 1. Allison Parkette
    - a) Residents
      - i. Weekends.....\$110.00
      - ii. Weekdays.....\$ 50.00
    - b) Non-Resident
      - i. Weekends.....\$135.00
      - ii. Weekdays.....\$ 75.00
    - c) Security Deposit .....\$ 50.00
  - 2. Arnold Park
    - a) Residents .....
      - i. Weekends .....\$125.00
      - ii. Weekdays .....\$ 60.00
    - b) Non-Residents.....\$125.00
      - i. Weekends .....\$150.00
      - ii. Weekdays .....\$ 85.00
    - c) Security Deposit .....\$ 50.00

c. Community Center

2026 Community Center Rental Rates

*\*Proof of Chartiers Township Residency via PA Photo ID Required for Resident Rates\**

Monday through Friday Rental – Resident or CH Fundraiser / Non-Resident / Non-Profit

Before 4pm (up to 8 hours)	\$200	/	\$300	/	\$215
After 5pm (up to 4 hours)	\$175	/	\$200	/	\$180
Whole Day	\$300	/	\$400	/	\$315

Saturday Rental

7am-2pm	\$330	/	\$400	/	\$350
3pm-11:30pm	\$450	/	\$580	/	\$515
Whole Day	\$720	/	\$900	/	\$800

Sunday Rental

Up to 10 Hours	\$400	/	\$515	/	\$440
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Add On Services

Set-up Day Before (Hourly rate; 2 hr min) \$50/hr \$65/hr \$50/hr

\*Only available to book 2 weeks in advance

Set-up Friday (for Saturday ALL DAY Rental) \$250 / \$310 / \$250

\*11am-8pm time

Cooking in Kitchen \$100 add on

Alcohol Permit \$30 add on

Renters are responsible for set-up, tear-down, and clean up all within the rented time frame. We have 20+ round tables, 25+ 8ft rectangles, and 200 chairs.

Pricing for us to take care of set-up / tear-down / clean-up

Monday - Thursday events: \$175

Friday - Sunday events: \$325

**ALL rentals require a \$200.00 non-refundable deposit to book date. Remaining balance is due no later than 60 days prior to event. Constable may be required for events with alcohol - \$30/hr.**

**\*\$300 security deposit check held during event\***

**TWELFTH: False Alarm Fees**

- a. First (1) through fifth (5) false alarm: No Charge and a written warning after the third (3) false alarm of the applicable service chargers for continued false alarms in excess of five (5) per calendar year as provided for in this article.
- b. Sixth (6) through tenth (10) false alarm in a calendar year : \$50 each
- c. Eleventh (11) through fifteenth (15) false alarm in a calendar year: \$75 each
- d. Sixteenth (16) through twentieth (20) false alarm in a calendar year: \$100 each
- e. Twenty-first (21) and subsequent false alarms in a calendar year: \$150 each.

**THIRTEENTH:** Contractual obligation and/or agreement with vendors and other parties previously approved by the Board of Supervisors shall remain in full force and effect unless specifically terminated by the Board of Supervisors.

**FOURTEENTH:** Any resolution or part of any resolution conflicting with this resolution is hereby repealed insofar as it conflicts with the provisions of the resolution herein.

**ADOPTED and ENACTED THIS 5<sup>th</sup> DAY OF JANUARY, 2026**

**ATTEST**

**TOWNSHIP OF CHARTIERS  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Frank W. Wise, Jr.  
Secretary

BY:\_\_\_\_\_  
Harlan G. Shoher, Jr.  
Chair

Seal ( )